

Parent Involvement Policy  
Cunningham Elementary School

The Cunningham Elementary School community is working to enhance parent involvement. Through this, we hope to create and maintain an environment that is welcoming to all who walk through our doors. Together, we can increase student achievement and do our part to fulfill the district wide vision to prepare all students to be ready by exit.

1.
  - A. This policy has been jointly developed and agreed upon by the Cunningham Elementary School Staff and parent representatives. Cunningham Elementary School will convene an annual meeting in August of each school year for parents to evaluate this policy. This meeting will be held on August 26, 2016 at 2:30 in the Multi-Purpose Room. The school's parent involvement policy, developed by Cunningham Elementary School Staff and parent representatives, will be distributed in an understandable and uniform format and to the extent practicable, in a language the parents can understand. The parent involvement policy will also be made available to the community through the Cunningham website and by visiting our office. We are currently working on other opportunities for parents to become familiar with our parent involvement policy. For example, we have invited parents to sign up and become part of our volunteers (Reading Tutor, Bulletin Board Brigade, and Teacher Helper). As we get parents involved within the school community, they will become increasingly updated on our parent involvement policy, upcoming events, and dates. There is no child care program in place, but one will be considered as needed.
  - B. The results of the annual District Wide Parent Survey from the 2015-2016 school year yielded a total of 9 parents. This information was shared during our annual Parent Meeting on August 26, 2016. During this time, parents were encouraged to fill these annual surveys. For the 2016-2017 school year, we will send various notices, hold a raffle, and create an automatic call to all Cunningham families, to encourage parent participation this school year. We understand the importance of these surveys to inform our school's plans, therefore, we held a Parent Appreciation Night on 11/16/16, where the computer lab was available for parents to complete the survey and enjoy pizza. At the end of the school year, we will summarize these results and share them at the beginning of the following school year during our annual Parent Meeting in August.
2. Cunningham Elementary school staff will invite parents to assist with the planning, review and improvement of the parent involvement policy and the school improvement plan. During this meeting, parents will be asked to provide feedback, concerns, or questions regarding the policy in place. Our annual August 26, 2016 meeting will serve this purpose.
3. The Educational Involvement Accords are integrated into the registration process through Infinite Campus. Parents must review Accords prior to completing their child's registration. Administrators and teachers will have access to the Accords when needed for parent/student conferences or other occasions. These accords are used to develop our school's expectations and objectives. In particular, each grade level has developed their "motto" closely aligned with the

expectations of the accords. This motto is reiterated during parent meetings, newsletters, bulletin boards, and other forms of communication.

4. Administration and staff at Cunningham Elementary school will:

A. Host the Parent and Teacher Academic Team Night where teachers from kindergarten to fifth grade will share reading and math data, student progress, and data folders with parents. These meetings will also provide parents with home strategies to support student progress and academic success.

B. In conjunction with the Parent Involvement Committee (PIC), the school will offer parent involvement activities to provide opportunities for parents to volunteer and become involved through the following school functions:

- Parent Teacher Academic Team Data Meetings
  - October 3
    - Kindergarten 2:20-3:20
    - First grade 3:30-4:30
  - October 5
    - Second grade 2:20-3:20
    - Third grade 3:30-4:30
  - October 6
    - Fourth grade 2:20-3:20
    - Fifth grade 3:30-4:30
  - February 6
    - First Grade 2:20-3:20
    - Kindergarten 3:30-4:30
  - February 8
    - Third Grade 2:20-3:20
    - Second Grade 3:30-4:30
  - February 9
    - Fifth Grade 2:20-3:20
    - Fourth Grade 3:30-4:30
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- Science Fair Night
- Principals and Pastries- October 25, January 11, March 8
- Dads and Donuts- November 9
- Moms and Muffins- April 26
- Reading Ranger Activities and Events
- Nevada Reading Week Activities
- Fall and Spring Carnival - October 27, May 22
- Breakfast and Bookworms
- Pre-K required parent meetings
- PIC and school fundraisers
- Parent Volunteer Room

Provide high quality curriculum and instruction in a supportive and effective learning community enabling students to meet the state academic standards. In order to achieve this, we will:

- Utilize the district adopted curriculum.
- Implement the 3 tier reading and math models.
- Use state of the art technology such as SmartBoards, ELMO's, and Accelerated Reader.

In addition, Cunningham will improve student achievement through parent involvement in Parent Teacher Academic Team, Science Fair Night, Pastries and Principal, Moms and Muffins, and Dads and Donuts to provide educational resources that parents can use at home with their students.

C. The school will hold several FACES meetings throughout the school year. Teachers will be encouraged to support this program by reaching out to their parents, formally and informally, about the opportunities available through FACES and will be invited to sit in on meetings when they are available. In addition, our Read by 3 Strategist has met and coordinated with teachers in order to begin a parent volunteer program. Teachers were given an interest form to fill out and will be paired up with volunteer parents to provide support and assistance. Our school values parent involvement and communication. In addition, prior to our Parent Teacher Academic Team (PTAT) Data Nights, staff meetings will be held in order for grade levels to develop their meeting's agenda, purpose, and take home activities they want their parents to create to support their child's learning at home. These planning meetings are important because they create the foundation for our PTAT data nights and it assures grade levels share common goals for these meetings. Finally, it is a requirement by administration to attain 100% participation for parent-teacher conferences. Teachers are encouraged to begin conferencing prior to the district designated dates in order to most effectively accommodate all parents' schedules. Teachers will maintain a sign-in sheet indicating if the meeting was held in person or through telephone communication, including date and time of meeting.

D. All information related to school and parent programs is communicated to parents in our monthly newsletter, Parent Link phone calls, the Cunningham website and through letters home as needed. All communication is given in a format that is easily understood, and to the extent practicable, in a language that parents can understand.

4E. Parents have the opportunity to be active in our PIC, which holds monthly meetings and sponsors after-school activities. Cunningham also offers the Cunningham Health Center which is accessible to our students and parents right on campus. Lastly, Cunningham offers a Pre-K program which allows parents to be actively involved in Friday field trips and events throughout the year. Our school also participates in the 3 Square program, School Bell, as well as various donations from local charity groups (school supplies, clothes, food). Finally, every year our staff participates in an Angel Tree adoption program, where teachers may adopt one or more anonymous students to buy Christmas gifts. Parents fill out an interest form for their child and teachers use that list to purchase gifts. This is another way our school supports our families in need.

4F. Parents are encouraged during PIC meetings and monthly meetings to offer suggestions and comments. These suggestions are reviewed during the school's leadership meeting and are quickly addressed prior to the next meeting.